**2017-2018 Assessment Schedule**

**Blue = Winter Assessment**

**Yellow = Spring/Summer Assessment**

**Orange = Fall Assessment**

**Red = Due date for entry of JOBS scores into SAMIS for all continuing participants.**

**Purple = Due date for entering employment status of all open participants.**

New Participants = Assessments are due within 30 days of opening.

Only one set of JOBS scores can be entered per season/trimester.

If a case closes within 30 days of opening, use UNC reason of Incomplete Response Set for the season/trimester. No other UNC reason is needed.

If a cases closes more than 30 days after opening but within the same season/trimester as it opened, no other assessment or UNC reason is needed.

If a cases closes within 90 days of the last JOBS assessment, no other assessment or UNC reason is needed.

If a case closes more than 90 days from the date of the last JOBS assessment, complete an assessment and enter JOBS scores for the final season/trimester.