

CHILDREN'S SERVICES COUNCIL OF BROWARD COUNTY

Held @ 6600 W. Commercial Blvd., Lauderdale, FL 33319
and by Zoom Webinar with public access by computer or phone

March 17, 2022

9:30 A.M.

Minutes

Members in Physical Attendance:

Broward County Commissioner Beam Furr; Judge Kenneth L. Gillespie; Governor Appointee David H. Kenton; School Board Member Donna P. Korn; DCF Community Development Administrator Dawn Liberta (Chair); Governor Appointee Tom Powers; Governor Appointee Jeffrey S. Wood

Members in Virtual Attendance:

Health Department Director Paula Thaqi

Council Members Absent:

School Superintendent Vickie L. Cartwright; Governor Appointee Cathy Donnelly; Governor Appointee Maria Schneider

Counsel Present:

Garry Johnson, Esq.

Staff in Attendance:

Cindy Arenberg Seltzer, President/CEO; Monti Larsen, COO; Maria Juarez, CPO; Sue Gallagher, CIO; Sharetta Remikie, CECEO; Marlando Christie; Amy Jacques; Laura Ganci; Dion Smith; Michelle Hamilton; Andrew Leone; Kathleen Campbell; Lisa Bayne; Adamma DuCille; Marissa Aquino; Jennifer Wennberg; Kyle Jones; Margaret Wallace; Erin Byrne; Angie Buchter; Keyonia Lawson; Danielle Bachelder; Clarice Horton; Michelle E. Hagues; Jessica Rincon; Liza Khan; Camila Romero; Jennifer Fletcher; Jill Denis-Lay; Trisha Dowell; Brooke Sherman; Shaquoia Wilson; Megan Turetsky; Lynn Kalmes; Travis Johnson; Diego Alvarez; Tabitha Bush; Tracy Graham; Pooja Yajnik; Jocelin Eubanks; Florence Ukpai; Katrina Welch; Keisha Grey; Shira Fowlkes; Natalie Gomes; Marissa Greif-Hackett; S. Benaine; Yolanda Meadows; Colleen Carpenter; Xeniamaria Rodriguez-Saltzman; Johannie Stanley; Betty Dominguez; Kimberlee Reid; Cynthia Reynoso; Ileana Blanco; Alicia Williams; Piper Weber; Melissa Soza; Madeline Jones; Alexia Bridges; Fern Phillip

Guests in Attendance:

See Attachment 1

Agenda:

I. Call to Order

Ms. Liberta called the meeting to order at 9:32 A.M.

II. Roll Call

The roll was called and a quorum was established.

III. Chair's Report

a) Moment to Arrive

Council Members took a moment to allow the body and mind to settle and focus before considering the meeting agenda items.

b) Moment of Silence for the People of Ukraine

A moment of silence was held in support of the Ukrainian people.

c) February 2022 Council Minutes

ACTION: Commissioner Furr made a motion to approve the Council meeting minutes from February 17, 2022, as presented. The motion was seconded by Mr. Powers and passed with no opposing votes.

d) Rescheduling of TRIM Hearing

Ms. Liberta explained that CSC's first TRIM Hearing conflicts with Broward County's first TRIM Hearing, and therefore is required to be rescheduled. The proposed new date is September 7, 2022, at 5:01pm. She confirmed that CSC's second TRIM Hearing and September meeting remain on September 22nd.

ACTION: Ms. Korn made a motion to approve rescheduling the first TRIM Hearing date to September 7, 2022, as presented. The motion was seconded by Mr. Powers and passed with no opposing votes.

e) Government Finance Professionals Week

Ms. Liberta announced that this week is Florida Government Finance Professionals Week. She thanked all Finance staff, including those at CSC.

Ms. Liberta appointed Ms. Korn to the CSC Finance Committee.

IV. President's Report

- a) Harvard Kennedy School's Child & Family Wellbeing Accelerator

ACTION: Commissioner Furr made a motion to approve funding for the Harvard Kennedy School Child & Family Wellbeing Accelerator, contingent upon the execution of an MOU between the Florida Department of Children and Families and the Harvard Kennedy School, as presented. The motion was seconded by Mr. Powers and passed with no opposing votes and an abstention from Ms. Liberta, who submitted the attached conflict form.

- b) Good of the Order

Ms. Arenberg Seltzer congratulated CSC's finance team on receiving the Government Finance Officers Association's Award for Outstanding Achievement in Popular Annual Financial Reporting. She explained that a couple of years ago Ms. Kathleen Campbell, Director of Finance, came up with the idea of creating a Popular Annual Financial Report (PAFR), which is a shorter, clearer, easier to read document for the general public than the big Annual Comprehensive Financial Report. Ms. Arenberg Seltzer congratulated Ms. Campbell on a great job in obtaining the Certificate of Achievement for Excellence, noting that each report is reviewed by judges who evaluate the report based on reader appeal, understandability, distribution methods, creativity, and other elements.

Ms. Arenberg Seltzer announced that the Broward Bridge 2 Life youth who participated in the finals of the FTX Charity Hackathon were one of two winners. The competition event was seeking technological solutions to improve community physical and mental health outcomes and required students from South Florida to work in teams to develop mobile phone apps. Team Eudai, which consists of three Broward County Public School students – Chad Jordan from Fort Lauderdale High School, Alexis Buggam from Atlantic Technical High School, and Yewande Shitta-Bey from the College Academy at Broward College – was in a virtual tie for the second of the two awards and ended up winning the audience vote to win the second award by two-tenths of one percent. The Team received college scholarships and \$500,000 to further develop and market their app.

Ms. Arenberg Seltzer shared that she was one of 20 female CEOs recognized on air and online by Easy 93.1 during Women's History Month. She thanked her team for making her look brilliant every day.

Ms. Arenberg Seltzer shared that she recently taped two Future First: Focus on Broward's Children episodes one on Early Steps and the other on youth advocacy.

Ms. Arenberg Seltzer shared that she and Ms. Liberta recently presented the CSC Collective Impact for Youth Award to the FLITE Center at the 11th Annual Non-Profit Awards.

Ms. Arenberg Seltzer highlighted two Broward Reads events. A book drive held at a Florida Panthers' game, and Real Men Read Broward was held on March 11th. Dr. Kenton read at Larkdale Elementary School and Mr. Andrew Leone (Director of Communications and Community Engagement) read at Northside Elementary. Ms. Sharetta Remikie (Chief Equity and Community Engagement Officer) supported the event at Thurgood Marshall Elementary. Dr. Kenton added that it was an awesome event and that Larkdale Elementary and their team were super impressive.

Ms. Arenberg Seltzer noted that Ms. Korn participated in a recent HANDY Lunch Box session. Ms. Korn briefly highlighted her visit to HANDY's new facility and shared that it was great to see their advocacy in the community.

Ms. Arenberg Seltzer announced that the Broward AWARE! Family Fun and Resource Fair will be the next event in the Youth Summit Series. It will be held on April 9th at Reverend Samuel Delevoe Memorial Park and will feature more than 30 agencies sharing resources, a series of mini-workshops on child abuse and neglect prevention, music, food distribution, and lots of prizes and giveaways.

Ms. Arenberg Seltzer highlighted the Center for Hearing and Communication's (CHC) Youth FORCE Career exploration series, with a guest speaker whose comic books incorporate the use of American Sign Language. The event also featured an artwork contest, where one of CSC's Youth FORCE students at CHC, Alejandra Ocampo-Betancourt, won and will have her character included in a future comic book.

Ms. Arenberg Seltzer shared that while the community collaborative of which CSC was a partner did not receive the larger Kellogg grant for which it applied, Kellogg was impressed with the proposal and asked them

to apply for funding. The Broward Education Research Alliance (BERA), of which CSC is a partner along with Broward County Public Schools, Florida Atlantic University, the YWCA of South Florida, and other key anchor partners, received a \$150,000 grant from the William H. Kellogg Foundation to support training and infrastructure building projects related to the Racial Healing Through Data Equity Initiative. Through the grant, the coalition will engage local and national partners in culture-centered education, training, certification, and technical support related to emancipatory research theory and practice; as well as design the initial infrastructure and domains for a county-level data system that will be operated and housed in the local African-American Research Library and Cultural Center.

Ms. Arenberg Seltzer highlighted her participation in the Urban League of Broward County and Hispanic Unity of Florida's Press Conference & Fireside Chat, where they released the State of Black Broward and the State of Hispanic & Immigrant Broward. She encouraged everyone to read these important publications and to participate in the community work that will flow from the findings.

Ms. Arenberg Seltzer noted that through a partnership with the Florida Department of Health in Broward County, CSC staff are supporting the distribution of over 11,000 COVID test kits to dozens of CSC-funded agencies. Each kit contains five tests.

c) Legislative Report

Ms. Megan Turetsky, Government Affairs Manager, gave an update on the state legislative session, which ended on March 14th with the passage of 262 bills (out of the more than 3,700 filed) and a \$112 billion budget, the state's largest to date. She promised to send a full legislative report to Members in the coming weeks.

V. Finance Committee Report

a) Draft Annual Comprehensive Financial Report

Dr. Thaqi expressed her appreciation for government finance officers at both the CSC and the Health Department. She then referred Members to the Finance Committee meeting minutes in the information packet and turned it over to the auditor representative, Mr. Michael Quesada.

Mr. Quesada, Senior Manager with Caballero, Fierman, Llerena & Garcia, briefly highlighted the Annual Comprehensive Financial Report (ACFR) that had been presented to the CSC Finance Committee. He noted that the CSC obtained a Certificate of Achievement for Excellence in Financial Reporting for the FY 19/20 ACFR, and that he expects the same recognition for the FY 20/21 ACFR. He highlighted the auditor's report with an unmodified opinion and no disagreements with management or difficulties in completing the audit. He thanked Ms. Larsen, Ms. Campbell, and the CSC fiscal team for their responsiveness and professionalism.

ACTION: Commissioner Furr made a motion to approve the Annual Comprehensive Financial Report, as presented. The motion was seconded by Ms. Korn and passed with no opposing votes.

b) Preliminary Budget Preview

Ms. Arenberg Seltzer gave a brief overview of the very preliminary budget conversation she had with the Finance Committee. She pointed out that while provider agencies are starting to catch up and utilize funds better, it is still a little slower due to the impact of COVID and difficulties in hiring. As such, the fund balance is currently higher than normal. But Finance Committee members agreed to use the fund balance as necessary to ensure the provider agencies are able to provide the services to our youth. She highlighted areas where the funds could be used to address current challenges, such as increasing salaries for Bachelors and Masters level staff.

Ms. Liberta expressed gratefulness that staff was looking at increasing salaries for therapists of CSC-funded programs to stabilize that profession. She stated that the instability created by a high turnover of therapists was not beneficial for our youth.

VI. Chief Program Officer Report

Central Broward HEAL Trauma RFP Rating Committee Recommendations

Ms. Juarez highlighted the Central Broward HEAL Trauma RFP, noting that three proposals were received, with two recommended for funding. She referred Members to the funding sheet in the meeting information packet, pointing out that both recommended providers will provide services in the central portion of the County, with the Healing Arts Institute of South Florida also adding Lauderhill to be served. She shared that the contracts would begin May 1st, with 3 months of start-up time and kick-off events beginning in August.

ACTION: Commissioner Furr made a motion to approve the Central Broward HEAL Trauma RFP Rating Committee recommendations, as presented. The motion was seconded by Ms. Korn and passed with no opposing votes.

VII. Chief Innovation Officer Report

Dr. Gallagher updated Members on the Asset Based Community Development (ABCD) Pilot that the Council approved last May, noting that it is moving along nicely and is showing promise as an infrastructure for supporting community-led work.

VIII. Chief Equity & Community Engagement Officer (CECEO) Report

Dr. Remikie highlighted the items under her Report.

- a) Soles4Souls Memorandum of Understanding (MOU)
- b) Family Resource Guides

ACTION: Commissioner Furr made a motion to approve the Soles4Souls MOU, as well as to accept revenue from the Early Learning Coalition and approve related expenditures to Kessler Creative for the 2022/23 Family Resource guide, all as presented. The motion was seconded by Ms. Korn and passed with no opposing votes.

IX. Chief Operating Officer Report

Ms. Larsen highlighted the items under her report and gave a shout-out to her budget and finance team. She noted that staff are two weeks away from transitioning to a new financial management system. She also pointed out that due to a mandatory five-year transition for auditors, this was the final year for the current auditors. A new auditor RFP will be released soon.

- a) Web Development Request For Proposals (RFP) Raters
- b) Budget Amendments and Interim Financial Statements for February 2022
- c) Purchases

ACTION: Commissioner Furr made a motion to approve the Rating Committee for the Web Development RFP, to approve the Budget Amendments and Interim Financial Statements for Period

Ending February 28, 2022, and to approve the CSC monthly/annual purchases, as presented. The motion was seconded by Ms. Korn and passed with no opposing votes.

X. Agency Capacity Building Committee Report

Dr. Kenton highlighted the recent meeting and activities of the Agency Capacity Building Committee. Meeting minutes were included in the information packet. The next Committee meeting is scheduled for May 25th at 2:00pm.

XI. Funders Forum Report

Ms. Juarez highlighted the recent Funders Forum meeting and referred Members to the meeting minutes and presentations in the information packet.

XII. Public Comment

There was none.

XIII. Council Members' Roundtable

Ms. Arenberg Seltzer briefly set the stage for an overview of juvenile civil citation, which came about due to questions generated from Council members at last month's meeting.

Ms. Erin Byrne, CSC's Assistant Director of Program Services, introduced representatives from the Broward County Human Services Department's Justice Services: Ms. Leslie Rodriguez, Program Project Coordinator Senior; and Ms. Tamica Gaynor, Human Services Administrator.

Ms. Rodriguez gave a brief overview of juvenile civil citation, stating that it allows law enforcement officers the option of issuing a civil citation in lieu of an arrest or a Notice to Appear for a range of non-violent misdemeanor offenses under Florida Statute 985.12. She explained that the civil citation process reduces the number of youth arrested for minor offenses, provides services to help deter youth from further crime, helps address racial disparities, provides a holistic approach to addressing needs, and includes victims as part of the restorative process.

She listed the misdemeanor offenses eligible for juvenile civil citation: petit theft, battery, assault, disruption of school function, criminal mischief, disorderly conduct, resisting arrest without violence, trespassing, loitering, possession of Marijuana (under 20 grams), possession of drug paraphernalia, and possession of alcoholic beverages under the age of 21. For those youth given a civil citation,

Ms. Rodriguez outlined a combination of program requirements, including intake and assessment completed with the youth and parent/guardian, between 15-50 hours of community service, individual/group/family counseling if applicable, restorative justice, and other components as required. She then explained missed opportunities, which occurs when a qualified youth is arrested instead of being issued a civil citation.

Ms. Gaynor outlined the civil citation process that has been operational for the past 10 years and has served more than 5,800 youth. She emphasized that the assessment and identification of needs includes the entire family, not just the youth. After the holistic family assessment, youth are referred to one of the CSC-funded New DAY providers. She emphasized the significant impact of missed opportunities and outlined steps being taken to address the issue.

Council members were able to ask questions and discussion ensued. Commissioner Furr requested a list of agencies who have the most missed opportunities, which Ms. Gaynor promised to share.

XIV. Adjournment

ACTION: The meeting adjourned at 11:08 A.M. with a motion from Ms. Korn.

 for David Kenton
Dr. David H. Kenton, Secretary

ATTACHMENT 1

MEETING ATTENDEES (*denotes speaker)

Name	Organization
Leslie Rodriguez*	Broward County Justice Services
Tamica Gaynor*	Broward County Justice Services
Michael Quesada*	Caballero, Fierman, Llerena + Garcia, LLP
Thelma Tennie	Healing Arts Institute of South Florida International, Inc.
Elisha Hendricks	Pembroke Pines Police Department
Donna Lavalle	Smith Community Mental Health
Lisa Clements	YMCA of South Florida
Mark Reyes	Urban League of Broward County
Sandra Cumper Boynton	NAMI Broward County
Joanne Correia-Kent	Smith Community Mental Health
Maria Sidders	Harvard Kennedy School
Alison Rodriguez	YMCA of South Florida
Grace Ramos	The M Network
Shawn Preston	Arc Broward

FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

LAST NAME—FIRST NAME—MIDDLE NAME Liberta - Dawn	NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE Children's Services Council of Broward County
MAILING ADDRESS 1400 W. Commercial Blvd.	THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF: <input type="checkbox"/> CITY <input type="checkbox"/> COUNTY <input checked="" type="checkbox"/> OTHER LOCAL AGENCY
CITY Fort Lauderdale	COUNTY Broward
DATE ON WHICH VOTE OCCURRED 03/17/2022	NAME OF POLITICAL SUBDIVISION: MY POSITION IS: <input type="checkbox"/> ELECTIVE <input checked="" type="checkbox"/> APPOINTIVE

WHO MUST FILE FORM 8B

This form is for use by any person serving at the county, city, or other local level of government on an appointed or elected board, council, commission, authority, or committee. It applies to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes.

Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing and filing the form.

INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

A person holding elective or appointive county, municipal, or other local public office **MUST ABSTAIN** from voting on a measure which would inure to his or her special private gain or loss. Each elected or appointed local officer also **MUST ABSTAIN** from knowingly voting on a measure which would inure to the special gain or loss of a principal (other than a government agency) by whom he or she is retained (including the parent, subsidiary, or sibling organization of a principal by which he or she is retained); to the special private gain or loss of a relative; or to the special private gain or loss of a business associate. Commissioners of community redevelopment agencies (CRAs) under Sec. 163.356 or 163.357, F.S., and officers of independent special tax districts elected on a one-acre, one-vote basis are not prohibited from voting in that capacity.

For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

* * * * *

ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; *and*

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

* * * * *

APPOINTED OFFICERS:

Although you must abstain from voting in the situations described above, you are not prohibited by Section 112.3143 from otherwise participating in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes. (Continued on page 2)

APPOINTED OFFICERS (continued)

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, Dawn Liberta, hereby disclose that on March 17, 20 22 :

(a) A measure came or will come before my agency which (check one or more)

- inured to my special private gain or loss;
- inured to the special gain or loss of my business associate, Department of Children & Families ;
- inured to the special gain or loss of my relative, _____ ;
- inured to the special gain or loss of _____, by _____, by whom I am retained; or
- inured to the special gain or loss of _____, which is the parent subsidiary, or sibling organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

I abstained from voting on Agenda Item IV.a., "Approve Funding for the Harvard Kennedy School for the Child & Family Wellbeing Accelerator Contingent Upon Execution of MOU Between Florida Dept. of Children & Families and the Harvard Kennedy School," as I am the Community Development Administrator, Circuit 17, Department of Children & Families. There could be a possible gain to the Department of Children & Families.

If disclosure of specific information would violate confidentiality or privilege pursuant to law or rules governing attorneys, a public officer, who is also an attorney, may comply with the disclosure requirements of this section by disclosing the nature of the interest in such a way as to provide the public with notice of the conflict.

03/17/2022

Date Filed

Dawn Liberta
Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.